

**GOVERNMENT OF MIZORAM  
OFFICE OF THE PROJECT DIRECTOR  
MIZORAM HEALTH SYSTEMS STRENGTHENING PROJECT  
HEALTH & FAMILY WELFARE DEPARTMENT**

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**No. D.11039/1/2023-MHSSP/CS/HISP**

**Dated, Aizawl the 19<sup>th</sup> May, 2023**

**OFFICE ORDER**

A training on Internal Performance Agreements (IPA) Management System under Mizoram Health Systems Strengthening Project (MHSSP), Health & Family Welfare Department will be conducted from 31<sup>st</sup> May, 2023 to 1<sup>st</sup> June, 2023 at DHME Conference Hall as per the agenda (annexed). The following are hereby requested to attend the training positively:

1. Representatives from SQUA, NHM
2. 3(three) representatives from SHT
3. 1(one) representative from MSHCS
4. All Independent Quality Assessment Team
5. All State Quality Assessment Team
6. 1(one) representative from District Health Team
7. All District Quality Manager (DQM)
8. All District Hospital Quality Manager (DHQM)

*TA/DA of the participants will be borne by MHSSP as per MHSSP entitlement policy.*



**(DR ERIC ZOMAWIA)**

Project Director

Mizoram Health Systems Strengthening Project

Health & Family Welfare Department

Mizoram, Aizawl

**Memo No. D.11039/1/2023-MHSSP/CS/HISP**

**Dated, Aizawl the 19<sup>th</sup> May, 2023**

Copy to for information and necessary action:

1. Member Secretary, State Health Team to inform all members of SQAT
2. Chief Executive Officer, Mizoram State Health Care Society
3. SNO(QA), NHM
4. Medical Superintendent, State Referral Hospital Falkawn/ Civil Hospital Aizawl to detail DHQM

5. Chief Medical Officer, Aizawl East/ Aizawl West/ Kolasib/ Serchhip/ Mamit/ Lunglei/ Lawngtlai/ Siaha/ Champhai District, Health & Family Welfare Department to detail DQM & 1 (one) representative from DHT
6. District Medical Superintendent, Kolasib/ Serchhip/ Lunglei/ Lawngtlai District, Health & Family Welfare Department to detail DHQM
7. All persons concern
8. Team Leader, World Bank Task Team
9. Team Leader, SUTRA
10. Team Leader, PMTA
11. Office copy.

**Project Director**  
Mizoram Health Systems Strengthening Project  
Health & Family Welfare Department  
Mizoram Aizawl

## TRAINING ON IPA MANAGEMENT INFORMATION SYSTEM

### OBJECTIVE:

1. Give an overview of the IPA Program design in IPA MIS.
2. Develop the capacity of the IPA and the Assessment team members to act as master trainers for carrying out cascade training in the State.
3. Train the participants on the data entry workflow set up in the IPA MIS.
4. Train the participants on the output reports and dashboards set up in the IPA MIS.

### Agenda

Day 1 – IPA MIS System Overview – Data Input

31<sup>st</sup> May 2023

Time	Session	Details
10:00 am – 10:10 am	Welcome Remarks	Project Director, MHSSP
10:00 am - 10:20 am	Pre-Test	Pre-Test by all participants
10:20 am – 10:30 am	Participants and Trainer Introductions	Participants and Trainer Introductions
10:30 am – 11:30 am	Overview of the contents on the IPA MIS	Overview of the contents of the IPA MIS <ul style="list-style-type: none"><li>- Data Input tools</li><li>- Dashboards</li><li>- Reports</li></ul>
11:30 am – 11:45 am	<b>Tea Break</b>	
11:45 am – 12:30 pm	Overview of the IPA Assessment Programs + NQAS	Overview of the IPA Assessment Programs: PHC/UPHC CHC DH
12:30 pm – 1:00 pm	Overview of the IPA Assessment Programs	Overview of the IPA Assessment Programs: DHT SHT INS
1:00 pm – 2:00 pm	<b>Lunch</b>	

2:00 pm – 3:00 pm	Hands-on Session	Hands-on Session on Data Entry for the above programs.
3:00 pm – 3:30 pm	Q & A and Discussions	Q & A and Discussions on IPA MIS Data Input Tools
3:30 pm – 3:45 pm	<b>Tea Break</b>	
3:45 pm – 4:15 pm	Overview of Action Plan Dataset	Review of Action Plan datasets for IPA units
4:15 pm – 5:00 pm	Overview of IPA Funds Utilisation and Receipt Dataset ~ TMER	Review of IPA Funds Utilisation and Receipt Dataset ~ TMER

## Day 2 – IPA MIS System Overview – Outputs and Reports

1<sup>st</sup> June 2023

Time	Session	Details
10:00 am – 11:00 am	Review and Discussion	Review and discussion for topics covered on Day 1
11:00 am – 11:30 am	Ex-Ante Assessment Reports Ex-Post Assessment Reports	Review of individual facility-wise Ex-Ante Assessment and Ex-Post Assessment Reports
11:30 am – 11:45 am	<b>Tea Break</b>	
11:45 am – 12:30 pm	Ex-Ante Assessment Compiled Report	Review the Ex-Ante Assessment Compiled Report for IPA Units: PHC CHC DH DHT
12:30 pm – 1:00 pm	Introduction to Dashboards	Introduction and Review of the IPA MIS Dashboards State Dashboard District Dashboard IPA Unit Dashboard
1:00 pm – 2:00 pm	<b>Lunch</b>	
2:00 pm – 3:00 pm	Introduction to Dashboards	Introduction and Review of the IPA MIS Dashboards

		State Dashboard District Dashboard IPA Unit Dashboard
3:00 pm – 3:30 pm	Q & A and Discussions	Q & A and Discussions on IPA MIS Dashboards and Reports
3:30 pm – 3:45 pm	<b>Tea Break</b>	
3:45 pm – 4:15 pm	Hands-on Session	Hands-on Session on Reports and Dashboards
4:15 pm – 4:50 pm	Way Forward and Closure	Way Forward and Closure
4:50 pm – 5:00 pm	Post- Test & Feedback	Post-Test & Feedback by all participants